

PRIORY MANAGEMENT PLAN – 2016-2017

Course Description:

The Priory Leadership Program, inspired by the tradition of the Servite Order, is a comprehensive, hands-on leadership experience intended to give the Men of Servite the opportunity to *practice team-based leadership and followership*. This is accomplished through a variety of activities that move students toward growth as Servite Friars – growth in fraternity, service, and Marian devotion – and allow for a deeper understanding of who they are and how they are being called to lead.

Grading:

Grades will be assigned to students according to the Servite Grading Scale.

93 – 100	A	77 – 79	C+	60 – 62	D-
90 – 92	A-	73 – 76	C	59 and below	F
87 – 89	B+	70 – 72	C-		
83 – 86	B	67 – 69	D+		
80 – 82	B-	63 – 66	D		

Grades will be assigned quarterly. Only the semester grades will appear on the student’s transcript and will be calculated by combining Quarter 3 with Quarter 4:

- Quarter 3 = 50% of semester grade
- Quarter 4 = 50% of semester grade

Rounding will occur only at semesters and will not apply to quarter grades or progress report grades. Rounding will occur at .5 or higher.

Remediation of D or F grades will be offered via an independent study summer school course.

Progress Report grades will be posted in Aeries approximately four (4) weeks after the start of each quarter. Parents and students are highly encouraged to contact the Proctor and Assistant Prior immediately whenever a student’s grade reaches a C- or lower to determine what changes need to be made to improve student achievement.

Grades will be updated weekly. Students should check Aeries at least once a week to check their progress. Any errors should be brought to the Proctor and Assistant Prior’s attention immediately. Any questions regarding grading should be directed to the Assistant Prior first, followed by the Proctor. Assessments are listed below.

Course Assessments:

A student’s grade will be based on the following:

ATTENDANCE: Attendance at all Priory Periods is mandatory. Students who miss three Priory Periods within a grading period will receive a failing grade, unless they have communicated and been given approval from the Proctor and Assistant Prior to miss the Priory Period. Attendance is based on semesters and is not cumulative. For a student to be considered having “attended” a Priory Period, he cannot be more than ten minutes tardy.

PARTICIPATION: Each member of the Priory possesses unique gifts and a unique perspective. Consequently, it is imperative for the success of the Priory Leadership Program that each member participates fully in all Priory Periods/events. The degree to which each member participates and lives the values, expectations, and requirements of the Priory Leadership Program (including, but not limited to, all those listed below) will be evaluated by their Rector, Proctor, and Assistant Prior in consultation with each other, according to the following rubric:

PRIORY MANAGEMENT PLAN – 2016-2017

Grade	Observable Behavior
A (100)	<ul style="list-style-type: none"> • Consistently and actively works towards Servite Friar Standards, Priory and Homeroom goals on and off campus. • Always sensitive to the needs of others on and off campus • Takes initiative to fulfill his individual role on and off campus • Consistently and actively contributes knowledge, opinions, and skills • Communicates positively concerning the knowledge, opinions, and skills of all Homeroom members and encourages their contribution
B (85)	<ul style="list-style-type: none"> • Works towards Servite Friar standards, Priory and Homeroom goals without prompting on and off campus • Always shows sensitivity to the needs of others on and off campus • Accepts and fulfills individual role on and off campus • Contributes knowledge, opinions, and skills without prompting
C (75)	<ul style="list-style-type: none"> • Works toward Servite Friar standards, Priory and Homeroom goals with occasional prompting • Usually shows sensitivity to the needs of others on and off campus • Contributes to the Homeroom with occasional prompting
D (65)	<ul style="list-style-type: none"> • Works toward Servite Friar standards, Priory and Homeroom goals only when prompted • Needs reminders to be sensitive to the needs of others on and off campus • Contributes only when prompted
F (50)	<ul style="list-style-type: none"> • Consistently and actively works against Servite Friar standards, Priory and Homeroom goals on and off campus • Shows consistent lack of sensitivity to the needs of others • Has displayed unwillingness to improve after repeated interventions

Each member of the Priory Homeroom will receive a grade each week. Quarter grades will be based solely on these weekly Grades.

PRIORY MANAGEMENT PLAN – 2016-2017



Parent/Student Acknowledgement of Management Plan

By signing below, I verify that I have read and understand the management plan for **Priory** and agree to follow the rules and procedures listed in the management plan.

Signed by:

Print Student Name

Student Signature

Print Parent/Guardian Name

Parent/Guardian Signature

Parent Email Address

Parent Contact Number

Return this form signed to your Prior by **Tuesday, September 6, 2016**